

MINUTES OF MEETING
GRANDE PINES
COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee meeting of the Grande Pines Community Development District was held Monday, August 17, 2020 at 10:00 a.m. via Zoom Video Conferencing, pursuant to Executive Orders 20-52, 20-69, 20-112, 20-150 and 20-179 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, June 23, 2020 and July 30, 2020 respectively, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present were:

Linda Kepfer
Katie Peck
Michael Finocchio
Michael McQuarrie
George Flint
Jan Carpenter
Kristen Trucco
Christy Baxter

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Four Board members were present via Zoom teleconference.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint recognized that no public was present, only Board members and staff.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

Mr. Flint: We've got our standard instructions that we would recommend to the Board you consider for the Audit Services. We are requesting that they submit those proposals to my office. Instead of asking for three years, we'd like to ask for five years of pricing. It doesn't bind you, because you enter into 1 year engagements, but what it does do it locks in the pricing for five years. We always recommend doing that. The selection criteria is also included. You are required to use these with the exception of price, that is optional. We always recommend including it because the

services are fairly price sensitive and competitive. You could make the selection solely on qualifications or include price. What we provided includes price and then it weights all five criteria evenly at 20 points each. Were there any questions on the RFP or the selection evaluation criteria? If not is there a motion from the Audit Committee to approve them?

Ms. Kepfer: I noticed it says three years but you said five, correct?

Mr. Flint: Yes, if the Board is amenable I'd like to extend that to five years. It doesn't bind us; we can change it.

On MOTION by Ms. Kepfer, seconded by Mr. Finocchio, with all in favor, the Request for Proposals and Selection Criteria, was approved.

B. Approval of Notice of Request for Proposals for Audit Services

Mr. Flint: Next is the notice we would use. This would be advertised in the Orlando Sentinel. We also send a copy of the notice out. There's only five or six firms that provide over 90% of the services. We will mail this to those companies so we are not solely relying on the classified legal ad.

On MOTION by Ms. Kepfer, seconded by Mr. Finocchio, with all in favor, the Notice of Request for Proposals for Audit Services, was approved.

C. Public Announcement of Opportunity to Provide Audit Services

Mr. Flint: We are publicly announcing the opportunity for any qualified firms to provide auditing services to the Grande Pines Community Development District as indicated in the RFP and the notice that is included in the agenda package.

FOURTH ORDER OF BUSINESSES

Adjournment

Mr. Flint adjourned the meeting.

On MOTION by Ms. Kepfer, seconded by Mr. Finocchio, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman